

NORTHEAST CENTER FOR WOMEN'S HEALTH  
11135 Montgomery Road  
Cincinnati, Ohio 45249  
513-793-2220 (fax) 513-793-5933

### ADDENDUM TO FINANCIAL POLICY

As you know if you have ever checked into a hotel or rented a car, the first thing you are asked for is a credit card, which is imprinted and later used to pay your bill.

This is an advantage for both you and the hotel or rental company, since it makes checkout easier, faster, and more efficient.

You (the patient) will be asked for a credit card number at the time of your check in and the information will be held securely until your insurance has paid their portion and notified us of the balance. At that time, any remaining balance owed by you will be charged to your credit card, and a copy of the charge will be mailed to you.

This will be an advantage to you, since you will no longer have to write and mail us checks. It will be an advantage to us as well, since it will greatly decrease the number of statements that we have to generate and send out. Your care will not be affected and your physicians' office will not be forced to serve the function of a financial institution. The combination will benefit everybody in helping keep the cost of health care down.

This will not compromise your ability to dispute a charge or question your insurance company's determination of payment.

Co-pays due at the time of the visit will, of course, still be due at the time of the visit.

If you have questions about this payment method, please contact our billing office.

Fill out the credit card info on the attached page.

I authorize the Northeast Center for Women's Health to charge my credit card for the balance of charges not paid by insurance. A receipt will be sent to the patient's mailing address.

**PATIENT NAME:** \_\_\_\_\_ **DOB:** \_\_/\_\_/\_\_

**CARDHOLDER NAME:** \_\_\_\_\_

**CARDHOLDER ZIP CODE:** \_\_\_\_\_

**CREDIT CARD NUMBER:** \_\_\_\_\_ **EXP:** \_\_/\_\_/\_\_

**SECURITY CODE:** \_\_\_\_\_

**CARDHOLDER SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_/\_\_/\_\_

**WE ACCEPT VISA, MASTER CARD, DISCOVER & AMEX**